

TOWN OF BASS LAKE, SAWYER COUNTY

Fire Department Business Meeting

7:00 PM on Feb 5, 2013

Location - Fire Department, County Road K

Approved Agenda

1. Call to order and roll call
2. Confirm Posting of Agenda in Official Locations
3. Approve Agenda from last Business Meeting
4. Old Business
 - Equipment received
 - Review status of assigned action items
 - Incident Review
5. Safety – Driver Training
6. New Business
 - Picnic Plans
 - February Training Plans
 - Any/ Other
7. Review and Adjourn

Approved Minutes

Nine members were present. The roll call was taken and the minutes from the last business meeting were approved. All discussion decisions had full support of all attending members—no dissenting votes were voiced.

Discussion			
Topic: New equipment			
Purpose	Key Points	Initiated by	Disposition/Decisions
Share Location	New chimney fire equipment (mirrors) now located on Eng 1 and Eng 2	Jeff	Note: Eng 1 and Eng 2 have chimney fire equipment
Share Location	New gas meters (2) with charging and calibration stand now located in the office (above the desk)	Marv	Make sure the first vehicle rolls with the units. It takes a little while for the units to come online, so make sure you turn them on as you leave the station.
Topic: Status of Action Items			
Identify next steps	The SCBA air compressor	Marv	Still problems with the operation--service to be requested to fix all the issues. On the action list.

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Share status	Obtained mirrors to use at chimney fires	Jeff	Completed – removed as an action item
Share status	<i>The 1250s should be able to work on Blue with the new radio, but not until planned system changes are implemented by the county.</i>	Marv	Marv will monitor the activities, but this item will be removed from the list
Share status	<i>The remaining items on the January have been completed and removed from the action item list</i>		

Topic: Safety

The key points from Noah's experience from driver training were discussed. Everyone was again reminded that the related safety guidance from website www.volunteer-firefighter-safety.org is posted in the fire station.

Since Tom controls this website—as you continue to get outside training please send him feedback if something needs to be added or corrected based on your updated training.

Topic: Incident Review

Purpose	Key Points	Initiated by	Disposition/Decisions
Share information	Call sheet summary for January was reviewed. We had 8 calls—including 2 structure fires	Marv	Again, many points about site communications and were discussed. Lance made the point that WISCOM procedures need to be followed. We have clear procedures but some of the FDs that we mutual aid have conflicting procedures. A spirited discussion followed about what we can do when we support other departments that have weak IC or communication procedures.
Share information	Reliable pagers are still an issue.	Marv	Will be put on the action list.

Topic: New Business

Share information	FD Picnic.	Marv	Again, a spirited discussion. Key points: we want the picnic to support and involve the community. We should plan on it being an expense rather than a fund raiser.
Share information	February Training	Jeff/Marv	Bass lake will be hosting the WITC Hazmat Operations training –starting Feb 13 and running for 8 weeks. The normal February training will be Tuesday Feb 19 and cover search and rescue procedures. NFPA 1670 covers this topic.

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Topic: Other

Share Information and follow-up	With the availability of the LCO hydrant system, we need hydrant bags for each engine to improve our response when we in the LCO area	Marv	The motion was approved for 2 hydrant bags. Will be put on the action list.
Share Information and follow-up	Frozen valves have been a problem.	Marv	The motion for 4MAP torches (one for each vehicle) was approved. Will be put on the action list.
Share Information and follow-up	The Town Board has raised concerns about our continued use of the outside storage.	Marv	The motion was approved to request permission for the FD to dispose of excess or outdated equipment as we see fit. Will be put on the action list.
Share Information and follow-up	A concern about equipment that needs to be periodically certified or tested was raised.	Pat	Tom will put a list together for the next business meeting Will be put on the action list.
Share information	When it is felt that a fire might not have resulted from an accident, we must inform dispatch and formally transfer site control to the police.	Lance	The IC needs to remember to do this.

Action Items

Action Item	Assigned To	Due Date
<i>Arrange servicing of the air compressor</i>	Marv	Next business meeting
<i>Test existing pagers and identify how many are available</i>	Marv	Next business meeting
<i>Purchase two fully equipped hydrant bags</i>	Marv	Next business meeting
<i>Purchase 4 MAP torches</i>	Marv	Next business meeting
<i>Request Board approval to manage the equipment in the external storage as we see fit (without needing line specific approval from the Board).</i>	Marv	Next business meeting
<i>Identify the equipment types that require periodic certification or testing.</i>	Tom	Next business meeting

Attendees:	Marv Mullet Tom Kershaw Ethan Peake Elvin Graber Lance Graber Jeff Peake Patrick Peake Ross Mullet Noah Lattin	Absent:	Keith Metcalf Pete Sanders Enos Yoder Truit Campbell Bob Krause
		Absent, but out of the area – not available to attend	Guy Vena George Heimbach Gordy Zimmerman

Notes:

- 1) Appropriate meeting processes were used – motions, seconds, discussions, and voting
- 2) This meeting did not have any board members in attendance

Minutes Prepared by: <p style="text-align: center;">Tom Kershaw</p>	Date Prepared: <p style="text-align: center;">Feb 6, 2013</p>	Date Approved <p style="text-align: center;">March 5, 2013</p>
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