

# Minutes

## Bass Lake Fire Department

**Business Meeting 7:00 PM on Monday May 5, 2014**

**Location - Fire Department, County Road K**

**TOWN OF BASS LAKE, SAWYER COUNTY**

1. **Call to order and roll call** – 6 – FD members in attendance – quorum established (50% of active members)
2. **Confirmed Posting of Agenda** in three Public Locations– Required public notice given
3. **Agenda** – *Approved*
4. **Confirm Approval of Minutes of last Business Meeting** – *Approved*
5. **Incident Review** –Discussed incidents-
  - i. *Highland Rd incident comments: Fast attack could help lower damage; limited personnel would pose problems to this.*
6. **Training Update** –
  - i. *WITC Calendar <http://www.witc.edu/continuing-educationcontent/publicsafety/pdfs/FireCalendar2.pdf>*
  - ii. *Extrication by Pat and Noah on 04-21-2014 went well.*
  - iii. *An extrication training session will take place at July training meeting as a “rehearsal” for the demonstration at the picnic.*
  - iv. *Fit testing taking place at Winter FD on (date to be attached)*
7. **Equipment Readiness and Compliance**-
  - i. *Wildland fire equipment and brush truck ready to go*
  - ii. *Members have checked Wildland PPE for readiness*
  - iii. *Jeff P. will purchase Stihl premixed fuel for small engines*

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### **8. Vehicle Maintenance Update –**

- i. Equip. Van will be in for repairs*
- ii. Fuel additive (exhaust cleaner) topped up in Tend. 1*
- iii. Checked oil in all trucks after meeting*

### **9. Occupational Safety and Health Committee Report-**

- i. Reminder to members to close compartment doors on trucks after use. Be especially careful of compartments below pump operation area on Eng. 1 as there could be serious injury if they're left open during operations.*
- ii. Remember to keep hydrated during wild land operations as well as work only in the black*

### **10. Old Business –**

- i. Helmet lights in service.*
- ii. Review of previously approved purchases and purchase request to be presented to town board.*

### **11. New Business-**

- i. Review and approval of purchase request form being submitted for May town board meeting*
- ii. Rechargeable batteries for helmet lights added to purchase request form and approved*

### **12. Requests or Actions Requiring Town Board Approval or Guidance-**

- i. Purchase request form*

### **13. Review and Approve Purchase Decisions and Action Items- *All approved, none opposed. Adjourned.***

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<b>Attendees:</b>	Patrick Peake Jaden Mullet Andrew Bell Noah Lattin Enos Yoder Jeff Peake		<b>Absent:</b>	Jake Slabaugh Lance Graber Brett Watts Elvin Graber Ross Mullet Caleb Waggoner
			<b>Absent, but out of the area/ not available to attend</b>	Tom Kershaw Guy Vena Marv Mullet Gordy Zimmerman Josh Steinke George Heimbach Bob Krause Pete Sanders Truit Campbell

*Notes:*

1) *Appropriate meeting processes were used – motions, seconds, discussions, and voting*

<b>Minutes Prepared by:</b> Noah Lattin	<b>Date Prepared:</b> 05-05-14	<b>Date Approved</b> for distribution to Town Board: 7-7-14	<b>Date Approved</b> after reading of minutes at next FD Business Meeting: 7-7-14
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