

# TOWN OF BASS LAKE, SAWYER COUNTY

## Fire Department Business Meeting

7:00 PM on Nov 5, 2012

Location - Fire Department, County Road K

### Approved Agenda

1. Call to order and roll call
2. Confirm Posting of Agenda in Official Locations
3. Approve Agenda from October Business Meeting
4. Old Business
  - Equipment received
  - Review status of assigned action items
  - Incident Review
  - Workday Review
5. Safety
6. New Business
  - Bass Lake FD General Operations SOPs
  - Review past committee recommendations and expectations for the FD Chief role
  - Discuss linking call and meeting participation to voting privileges
  - Any/ Other
7. Review and Adjourn

### Minutes

Ten members were present. The roll call was taken and the October minutes were approved. All discussion decisions had full support of all attending members—no dissenting votes were voiced.

Discussion			
<b>Topic: New equipment</b>			
Purpose	Key Points	Initiated by	Disposition/Decisions
Share Location	New 5-Alarm I Beam style pike pole now located on Eng 1	Marv	One pike pole moved from Eng 1 to Eng 2
<b>Topic: Status of Action Items</b>			
Identify next steps	Tender #1 air leak still a concern.	Lance	Leak found in rear axle plug. Jeff to look at the area and advise if possible warrantee issue .
Share status	Check availability of SCBA buddy pack components	Marv	Removed from action item list. Tabled to next spring

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## Topic: Safety

The topic of a driver's rules of the road legal requirements when responding to an emergency.

A driver must obey all rules of the road unless running both light and siren. Then the maximum speed allowed is only 10 mph above the posted speed limit and due caution is always required.

## Topic: Incident Review

Purpose	Key Points	Initiated by	Disposition/Decisions
Share information	Call sheet summary for Oct was reviewed.	Tom	Correction was identified and the sheets have been revised.
Policy clarification	Radio communications and 10 code usage were discussed	Jeff	Let the new SOP cover these areas.
Equipment needs	Hand-held Garmin units would improve lost child and Wildland capabilities	Lance	Put 4 hand-held Garmin units on the early 2013 buy list.

## Topic: Workday

Share information and request follow-up	Vehicle Equipment Inventory Lists have been updated. We now have a summary list of all equipment carried on our vehicles.	Tom	Request—as you perform your vehicle check, let Tom know if you find errors.
Share information and request follow-up	Air compressor – problem found with the lubrication system.	Marv	Outside service be called.

## Topic: New Business

Share and Approve	The new SOP was discussed and three changes identified.	Marv	Revised SCPs approved
Share and Approve	The Fire Chief's required qualification were reviewed and three changes identified.	Marv	Revised Fire Chief Qualifications approved
Share and Approve	The FD member eligibility to participate in voting in either the secretary or fire chief elections was discussed.	Marv	The proposed voting requirements were approved. Calculation of the member participation would come from the monthly summary sheets and meeting attendance sheets.

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Topic: <b>Other</b>			
Share Information	There is an Android app "Cargo Decoder" that is a excellent source of Hazmat Information	Pat	Shared
Request change to Eng 1 hoses	Need to put a forward lay on Eng 1	Jeff	Revised hoses after the meeting
Share Information	Secretary nominations are due next month.	Tom	Shared

Action Items		
1. Check if air leak on Tender #1 might be warrantee	Jeff	Next business meeting
2. Request outside service for air compressor	Marv	Next business meeting

<b>Attendees:</b>	Lance Graber Marv Mullet Jeff Peake Patrick Peake Ross Mullet Tom Kershaw Bob Krause Ethan Peake Enos Yoder Noah Lattin	<b>Absent:</b>	Pete Sanders Guy Vena Keith Metcalf George Heimbach Truit Campbell Elvin Graber Gordy Zimmerman
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*Notes:*

- 1) *Appropriate meeting processes were used – motions, seconds, discussions, and voting*
- 2) *This meeting did not have any board members in attendance*

<b>Minutes Prepared by:</b> <p style="text-align: right;">Tom Kershaw</p>	<b>Date Prepared:</b> <p style="text-align: center;">Nov 5, 2012</p>	<b>Date Approved</b> <p style="text-align: right;">Dec 3, 2012</p>
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