

These are the minutes of the regular monthly meeting of the Board of Supervisors of the Town of Bass Lake, Sawyer County held on Monday, June 10, 2024 in person and using Zoom. Members Present: Supervisors Don Adams, Jim Evans, Dave Aubart, Marshal Savitski, Treasurer Laura Bruce and Clerk Tammy Brown.

Chairman Hall called the meeting to order at 7:00 pm.

Clerk Brown affirmed that the agenda was posted in compliance with open meetings law.

Motion by Adams, seconded by Evans to approve the consent agenda below:

- a. Approve Agenda
- b. Review and Approve Vouchers for May 2024
- c. Minutes of the May 13, 2024 Regular Meeting

Motion carried.

Correspondence: Chairman Hall presented Sawyer County Notice of Resolution 24-19 – Amendment of ATV/UTV Ordinance by including additional routes. Hall reported getting notice that COLA will have their annual meeting at St. Frances Mission Hall on Saturday, June 29, 2024 at 8:30 pm.

Chairman Hall recognized Planning Committee Chairman, Bond Sutton who presented proposed Eave Easement Evergreen Lane Agreement. Sutton stated the Planning Committee tabled this discussion due to multiple questions regarding agreement. Sutton reported the owner of parcel 2 in the agreement also owns property across from the easement. Sutton questioned if the owner would just exchange footage per footage instead of signing easement agreement. Discussion followed. Motion by Evans, seconded by Aubart to approve the equal exchange of property for the easement on Evergreen Lane. Motion carried.

Sutton proposed creating a Wake Boat Ordinance for Musky Bay stating they have reached out to the Tribe and are awaiting a response from them. Discussion followed.

Sutton shared they are reviewing land use, conditional use, special use, and variance fees.

Sutton presented an update on Forrest Street abandonment stating letters will need to be sent to property owners on both sides, a survey will need to be completed and a resolution drawn up and sent to the town lawyer. Motion by Aubart, seconded by Adams to approve abandonment of Forrest Street with no objections from property owners. Motion carried.

Sutton presented an update on the easement abandonment for Bruce Knight stating Mr. Knight owns all the property around the easement, therefore, a resolution would need to be sent to the town attorney.

Sutton presented an update for the Tourism Committee stating they have chosen Superior Marketing to design/maintain the town website and the tourism website with the initial estimate at \$4,500.00 until the end of the year and then would be billed monthly. Motion by Evans, seconded by Adams to approve Superior Marketing to design/maintain the town and tourism websites. Motion carried.

Fire Chief Chris Headley presented the fire department report. Fire Chief Headley presented a purchase request for Wire Works Lighting to put new lights on the fire department brush truck in the amount of \$5,273.39 and a purchase request for graphics for the brush truck for \$700.00. Motion by Aubart, seconded by Evans to approve both purchase requests as presented. Motion carried.

Fire Chief Headley presented an application for new member, Eric Wiacek. Discussion followed. Motion by Evans, seconded by Adams to approve Eric Wiacek as a new member of the Bass Lake Fire Department. Motion carried

Chairman Hall recognized Chris Mlejnek from Northwest Builders Inc. to present report of review of fire department building. Discussion followed. Motion by Savitski, seconded by Adams to approve Northwest Builders to prepare proposals for a building remodel and a new building for comparison with Mr. Mlejnek as the construction manager. Motion carried. Mr. Mlejnek requested one board member as primary contact. Chairman Hall stated his primary contact would be Dave Aubart as the chair of the Fire Department Building committee.

Highway Chief Truit Campbell presented the Highway Report with road signs being replaced, clean-up and maintenance, and road grading.

Campbell presented 2 camping permits for Hershey, who is a new owner on a current campsite, and Fulkerth, who has met all the requirements, for approval. Motion by Adams, seconded by Savitski to approve camping permits as presented. Motion Carried.

Campbell gave an update on road grants stating LRIP/TRIS grants are done for 2024. Campbell reported the need to plan for road maintenance for the next couple of years. Discussion followed.

Treasurer Bruce reported as of May 31, 2024 there was \$566,488.10 in all accounts. Motion by Evans, seconded by Savitski to approve the May Treasurer's report. Motion Carried.

Clerk Brown presented two new Election Inspectors, Peggy and Mark Laustrup for approval stating both have experience as inspectors and Mrs. Laustrup expressed interest in being a Chief Election Inspector. Motion by Evans, seconded by Savitski to approve both Election Inspectors as presented. Motion carried.

Clerk Brown reported the Board of Review would have to meet to adjourn to a later date due to the tax roll not being ready. Brown stated at least three (3) board members would need to be at the meet to adjourn meeting on June 6, 2023 at 6:30 PM at Town Hall. The next Board of Review meeting will be August 12, 2024 directly following the regular town meeting.

Clerk Brown presented an update for the Wisconsin Department of Revenue's MOE Reporting requirement stating the certification form for law enforcement (SL-306) is not required based on the town's population. Brown stated the fire service and EMS certification forms will need to be completed and can either be done jointly on form SL-307 or separately on forms SL-308 for Fire Services and form SL-309 for EMS services. These forms should be completed by the person(s) in charge of fire services and EMS services. Brown stated she would also need the accompanying data in order to submit the certification forms and the WI DOR set the deadline of June 15 each year for the Fire Chief and/or EMS Director to submit the forms and data to the Clerk to meet the July 1 filing deadline for the Clerk's portion (SL-305). Brown reported she received in her email today for SL-309 for EMS Services from the Sawyer County Clerk and was signed by their EMS Director. Brown stated the WI DOR webinar she attended strongly encouraged towns to track all 4 data points even though they are only required to report on 2 each year to allow the town options for reporting since the penalty is also based on maintaining or improving and not just on reporting. Discussion followed.

Clerk Brown reported the tech from Spectrum has installed the new modem for the phone system in the basement and will be back out later this week to install the phones.

Highway Chief Campbell presented an update to the 2024 Spring Clean-up event that occurred on May 18, 2024 stating we were under our \$5,000.00 budget with an initial cost of \$3,984.00. Discussion followed.

Planning Committee Chairman Bond Sutton provided an update on the abandonment of the Public Reserve Strip stating they met with the DNR and presented the Town's proposal. Sutton stated the DNR was encouraged by our proposal and should have a decision within 2 weeks. Discussion followed.

Highway Chief Campbell presented an update on nuisance complaints stating the board would need to vote on abatements and there would be 2 properties on Highway K that would be up for abatement, however, Sawyer County was moving to reclaim one of the properties. Discussion followed.

Chairman Hall presented Thirteen (13) liquor license applications for approval. Hall reported that ten (10) of the applications (Angler's Haven, Bernie's, The Boulevard, Brucie's Place, Hawkin's Log Cabin Store, Pinewood Properties, Somewhere Else Bar & Grill, Timber Marine Services, Trails End, and Trailways on 27) were complete and ready for approval. Discussion followed. Motion by Savitski, seconded by Adams to approve the 10 complete liquor license applications. Motion carried. Hall stated that the applications for the LCO Country Store and the Tobacco License for LCO Quickstop were not complete as they currently do not have an active Wisconsin Seller's Permit. Motion by Savitski, seconded by Adams to approve liquor and tobacco license applications for LCO Country Store and LCO Quickstop upon the town being provided with a copy of their Wisconsin Seller's Permit. Motion Carried. Hall also stated that the Wilderness Walk has unpaid personal property taxes for 2022 and 2023 and unpaid real estate taxes for 2023. Discussion followed. Motion by Evans, seconded by Savitski to approve liquor license for Wilderness Walk upon payment of personal property and real estate taxes that are owed. Motion carried.

Chairman Hall presented twenty (20) operator's licenses for approval. Hall reported that 2 of the operator's license applications for Jackie Brown and Gordon Altizer (Somewhere Else Bar & Grill) have incomplete applications. Discussion followed. Motion by Savitski, seconded by Adams to approve all applications except Jackie Brown and Gordon Altizer. Motion Carried. Chairman Hall stated Brown and Altizer would need to reapply once their applications were complete.

Public Comment

Motion by Aubart, seconded by Adams to adjourn at 8:00 pm. Motion carried.